

**Special Meeting** of the Town Board of the Town of LeRoy held on Thursday, December 14, 2023 at 7:00 PM in the Boardroom of the Town Hall, 48 Main Street LeRoy, New York.

**Members Present:** James Farnholz, Supervisor  
John Armitage, Council  
William Fox, Council  
John Johnson, Council  
David Paddock, Council

**Absent:** Eric Stauffer, Highway Supt.

**Recording Secretary:** Patricia A. Canfield, Town Clerk

**Others Present:** Eileen Dries, Ted Darocha, Bob Parrish, Maureen & Bruce Merritt

Supervisor Farnholz called the regular meeting to order at 7:00 PM followed by approval of the minutes of the meeting of November 30, 2023 on **MOTION** by Councilman Johnson and seconded by Councilman Armitage and passed unanimously.

**PUBLIC HEARING:**

**Lapp Insulator – Zone Change –**

Supervisor Farnholz read the following Notice of Public Hearing as follow:

**PLEASE TAKE NOTICE**, the Town Board of the Town of LeRoy will hold a Public Hearing on December 14, 2023 to hear any and all comments regarding the proposed re-zone of property owned by Lapp Insulator LLC, 127 Gilbert Street, LeRoy NY, tax map no. 29.1-90 to consider Zoning Map Change to rezone one parcel from Residential (R-1) District to Industrial (I-1) District.

By Order of the Town Board, Patricia A. Canfield Town Clerk

Hearing was open for comments:

**Bruce Merritt, East Bethany LeRoy Road** – Asked what the reason was for the re-zoning the property.

James Farnholz, Supervisor – Property is going to be sold from Lapp Insulator to PCore and Special Use Permit is required in an R1 [Residential] Zone. Industrial Zone will have more stringent requirements.

**David Paddock, Councilman** – Expressed that the DEC is monitoring the site for contamination.

**Maureen Merritt, East Bethany LeRoy Road** – Stated it was a poor use of creekbank by allowing more industrial use and doesn't feel it is in the Town's best interest.

With no further comments on **MOTION** by Supervisor Farnholz and seconded by Councilman Johnson to close the public hearing at 7:09 PM.

**Lapp Insulator – Gilbert Street – Zone Change Request –**

On **MOTION** by Councilman Paddock and seconded by Supervisor Farnholz and passed with voting as follows: Council Johnson, Paddock and Supervisor Farnholz – aye; Council Armitage and Fox – nay the following

**RESOLUTION:**

**RESOLVED**, the Town Board of the Town of LeRoy approves the request of Lapp Insulator LLC, 127 Gilbert Street, LeRoy NY, tax map no. 29.-1-90 for map change to rezone from Residential (R-1) District to Industrial (I-1) District and authorizes Supervisor to sign such authorization.

**OLD BUSINESS:**

**Water District No. 12 -**

Supervisor Farnholz reported the WIIA Water Grant Authorization for \$5,000,000 has been released from the Governor for Water District No. 12. Engineer Eric Wies will be updating the Town Board on process moving forward for Townwide Water Project to bring public water community wide.

**NEW BUSINESS:**

**1. Town Court Clerk Position – Termination –**

On **MOTION** by Supervisor Farnholz and seconded by Councilman Johnson and passed with voting as follows: Council Fox, Johnson, Paddock and Supervisor Farnholz – aye; Council Armitage – abstained the following **RESOLUTION:**

**RESOLVED**, the Town Board of the Town of LeRoy authorizes the termination of Rachael Ohlson from the position of part-time Town of LeRoy Court Clerk for the Town of LeRoy effective November 24, 2023.

**2. Town Court Clerk Position – Shared Position – Town of LeRoy/Pavilion – 2024 Vacation -**

On **MOTION** by Supervisor Farnholz and seconded by Councilman Paddock and passed with voting as follows: Council Armitage, Johnson, Paddock and Supervisor Farnholz – aye; Councilman Fox – nay the following **RESOLUTION:**

**RESOLVED**, the Town Board of the Town of LeRoy authorizes to grant three weeks' vacation [15 days] to Coreena Green for the fiscal year 2024.

**3. Copier Lease – Agreement for Lease – Toshiba – 2024 -**

Three bids were received for copy machine lease for January 2024.

On **MOTION** by Supervisor Farnholz and seconded by Councilman Fox and passed unanimously with voting as follows: Council Armitage, Fox, Johnson, Paddock and Supervisor Farnholz – aye the following **RESOLUTION:**

**RESOLVED**, the Town Board of the Town of LeRoy authorizes to accept the lease agreement presented for Toshiba e-STUDIO3025AC Copier inclusive of DSDF Document Feeder, Copier Stand, 50-sheet Inner Finisher, Fax Unit/2<sup>nd</sup> Line Fax Unit at a cost of \$159.14 per month for 39 months.

**4. Town Board Meeting – December 28, 2023 – Meeting Time Adjustment –**

On **MOTION** by Supervisor Farnholz and seconded by Councilman Fox and passed unanimously with voting as follows: Council Armitage, Fox, Johnson, Paddock and Supervisor Farnholz – aye the following **RESOLUTION:**

**RESOLVED**, the Town Board of the Town of LeRoy will hold their regular scheduled Town Board Meeting on December 28, 2023 at 4:00 PM [change from 7:00 PM] and will notify the Batavia Daily Newspaper of change.

**5. Town Court Clerk Position – Beth Hiscutt – Training Stipend –**

On **MOTION** by Supervisor Farnholz and seconded by Councilman Armitage and passed unanimously with voting as follows:

**RESOLVED**, the Town Board of the Town of LeRoy authorizes the training stipend for Court Clerk, Beth Hiscutt to train new court personnel in the amount of \$5,000 to be included in payroll from January 1, 2024 through March 15, 2024.

**COMMITTEE REPORTS:**

**Town Clerk:**

Total fees collected for the month of November 2023 at \$8,325.63 with \$7,735.63 remitted to the Supervisor.

**Code:**

Supervisor Farnholz reported he will contact Code Office to write up a proposal on set-backs for all zones. Councilman Fox would like a file of Special Use Permits to determine annual inspections of uses and stipulations under permits to enable a review process.

**AUTHORIZATION TO PAY BILLS:**

On **MOTION** by Councilman Johnson and seconded by Councilman Fox and passed unanimously the following bills were presented for payment:

<b>Abstract # 23</b>	<b>2023</b>	<b>Voucher #</b>
General Fund A, B, SL & Cap Proj H:	\$26,803.69	621~649 [online pymts]
Highway Fund DA & DB:	\$9,508.62	158~162
Water Fund SW:	\$19,821.87	16

With no further business to come before the Board, on **MOTION** by Supervisor Farnholz and seconded by Councilman Paddock and passed unanimously to adjourn at 7:52 PM.

Respectfully Submitted, Patricia A. Canfield, Town Clerk